

City of Memphis Legislative Division

FY17 O & M Budget Request

Kemp Conrad

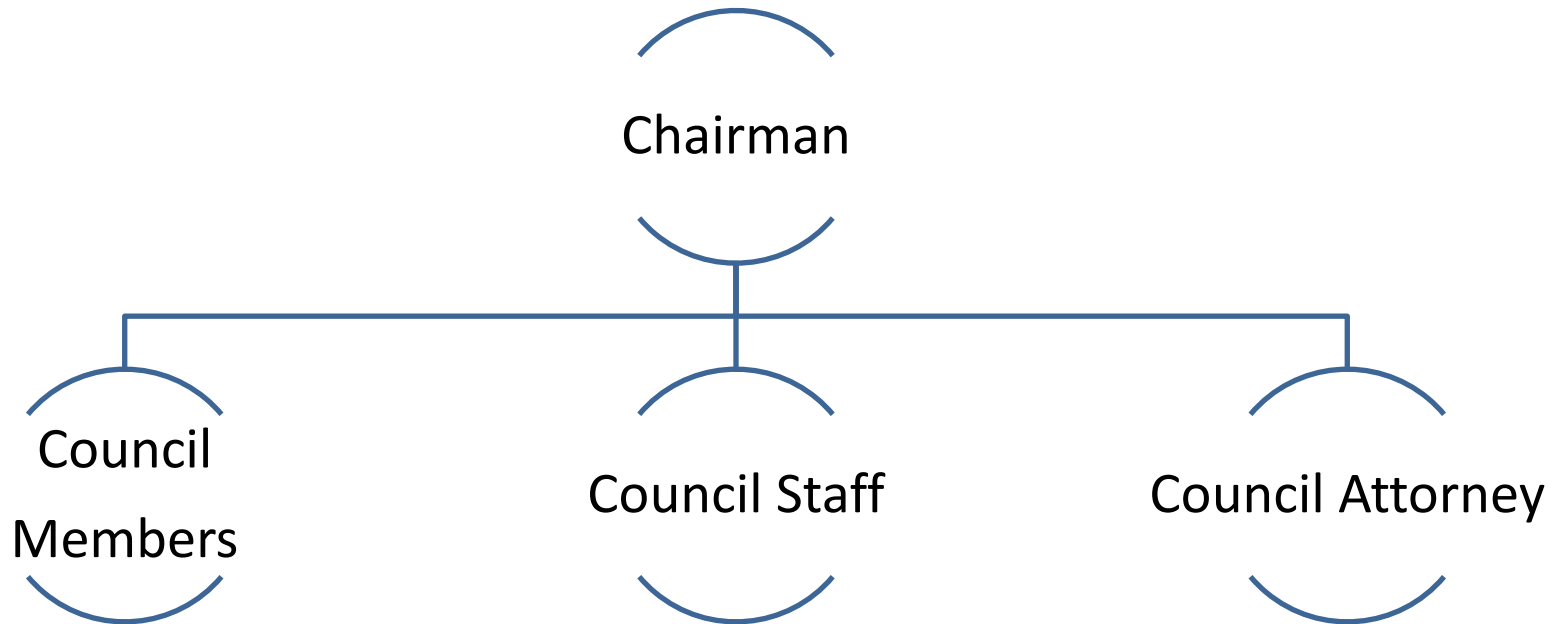
Fund: General Fund

Legislative Council

Mission Statement:

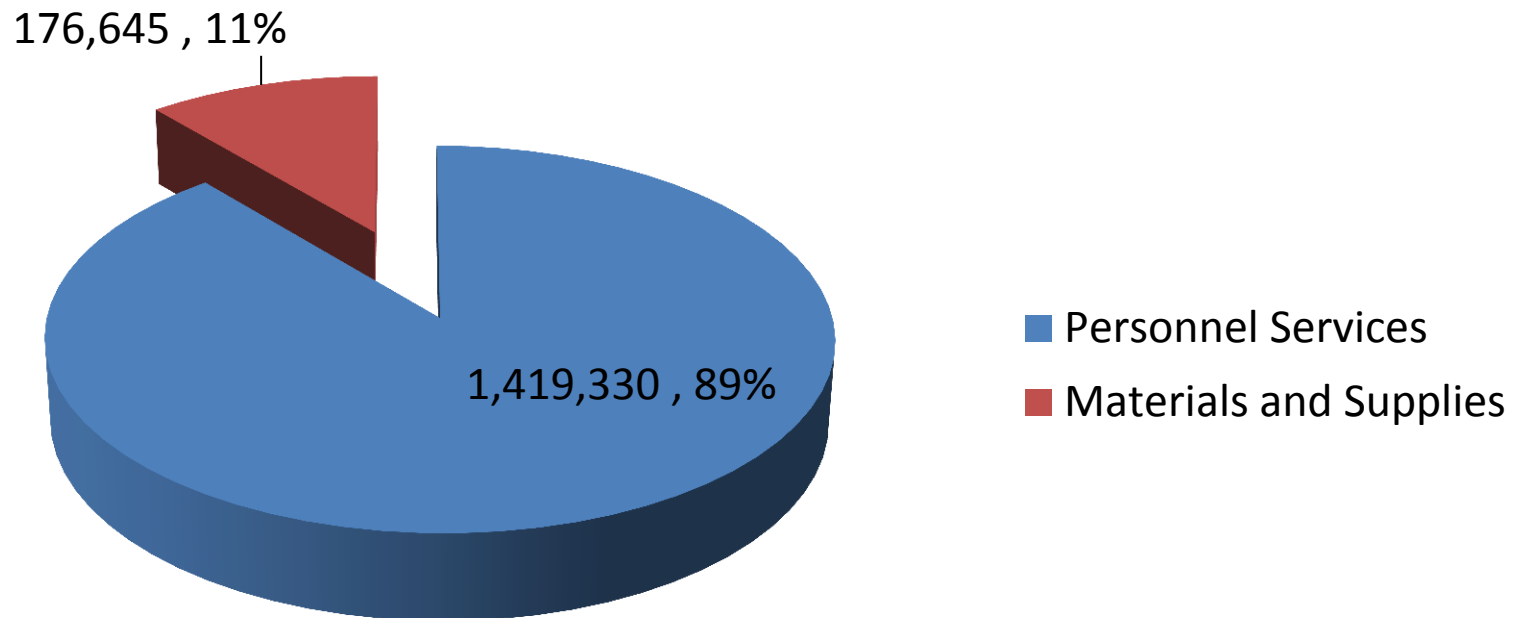
To provide decisions that will promote stability through responsible budgeting and strategic planning for the citizens of Memphis.

Organization Chart – Legislative Council



FY 17 Expenditures by Category

Expenditures



City Council Total Expenditures for FY16 = 1,595,975

Overview of Notable Service Changes in the FY17 Budget

Staffing Changes

- The City election of 2015 resulted in six new members being sworn into office. Other transitional changes included replacing three departing Council staff members. This new opportunity allowed a restructuring of staff functions that will result in greater efficiencies.

Legislative – Bridge Analysis

City Legislative Council Division - Expenditures				
FY 2016 Adopted (Legislative Council Division Expenditures - General Fund)				\$1,537,391
Salaries	63,286		Full implementation of C.O.L. A & Position Adjustments	
Pension ARC Funding	8,613		Administration directive	
All Other Personnel Expenses	5,482		Various Other Personnel Expenses	
Total Increase in Personnel Expenses		77,381		
Data/Word Process Software	(4,796)		GIS Expenses shifted to I.S.	
Travel Expenses	(10,000)		Travel Expenses	
All Other M&S Expenses	(4,000)		All Other M&S lines	
Total Decrease in M&S Expenses		(18,796)		
City Council Division Net Increase/(Decrease)		58,585		
FY 2017 Budget Proposal (Division Total Expenditure Budget - General Fund)				\$1,595,976

City of Memphis

5-Year Expenditure Trend Report – Division Level

	FY13 Year Total Actual Final	FY14 Year Total Actual Final	FY15 Year Total Actual Final	FY16 Mar YTD Actual	FY16 Total Year Forecast	FY16 Year Total Budget Adopted	FY17 Year Total Request Stage 2
500 Personnel Services							
051101 Full-Time Salaries	953,698	994,753	974,191	690,451	978,354	1,040,100	1,085,561
051102 Holiday Salary Full Time	28,833	31,398	29,333	20,771	32,174	0	0
051103 Vacation Leave	40,227	47,543	32,438	19,508	29,250	0	0
051104 Bonus Leave	4,972	7,683	5,881	2,065	3,532	0	0
051105 Sick Leave	21,525	12,174	21,607	2,466	4,218	0	0
051202 Overtime	0	0	66	0	0	0	0
051218 Retirement Benefits	0	0	17,809	3,298	1,191	0	0
051302 Pension	63,257	62,222	53,328	39,589	54,535	49,955	61,355
051304 Social Security	967	782	0	856	1,926	0	0
051307 Pension ARC Funding	0	0	100,635	58,521	117,046	117,046	125,659
051308 Group Life Insurance	2,583	2,764	2,700	1,689	2,285	2,924	2,926
051310 Unemployment	4,375	3,625	3,750	2,530	2,530	2,530	1,840
051314 Medicare	14,332	14,793	14,511	9,965	13,512	16,642	16,377
051315 Long Term Disability	3,000	3,113	2,991	2,007	2,798	3,120	3,071
051320 Health Insurance - Basic	1,603	0	828	0	0	0	0
051322 Health Insurance - Premier	139,882	143,356	140,093	85,951	122,710	117,458	122,542
051323 Other Post Employment Benefits	21,039	10,925	0	0	0	19,541	6,472
051402 Salaries - Part Time/Temporary	15,495	12,609	0	0	0	10,000	0
051501 On the Job Injury	-7	0	12,157	0	0	0	0
051601 Payroll Reserve	7,446	3,952	2,687	-14,085	0	4,000	0
051901 Attrition	0	0	0	0	0	-27,499	0
051902 Bonus Pay	5,100	0	4,750	0	0	0	0
051326 Benefits Adjustments	0	0	0	0	0	-13,867	-6,472
Total 500 Personnel Services	1,328,328	1,351,690	1,419,754	925,582	1,366,061	1,341,950	1,419,330

City of Memphis

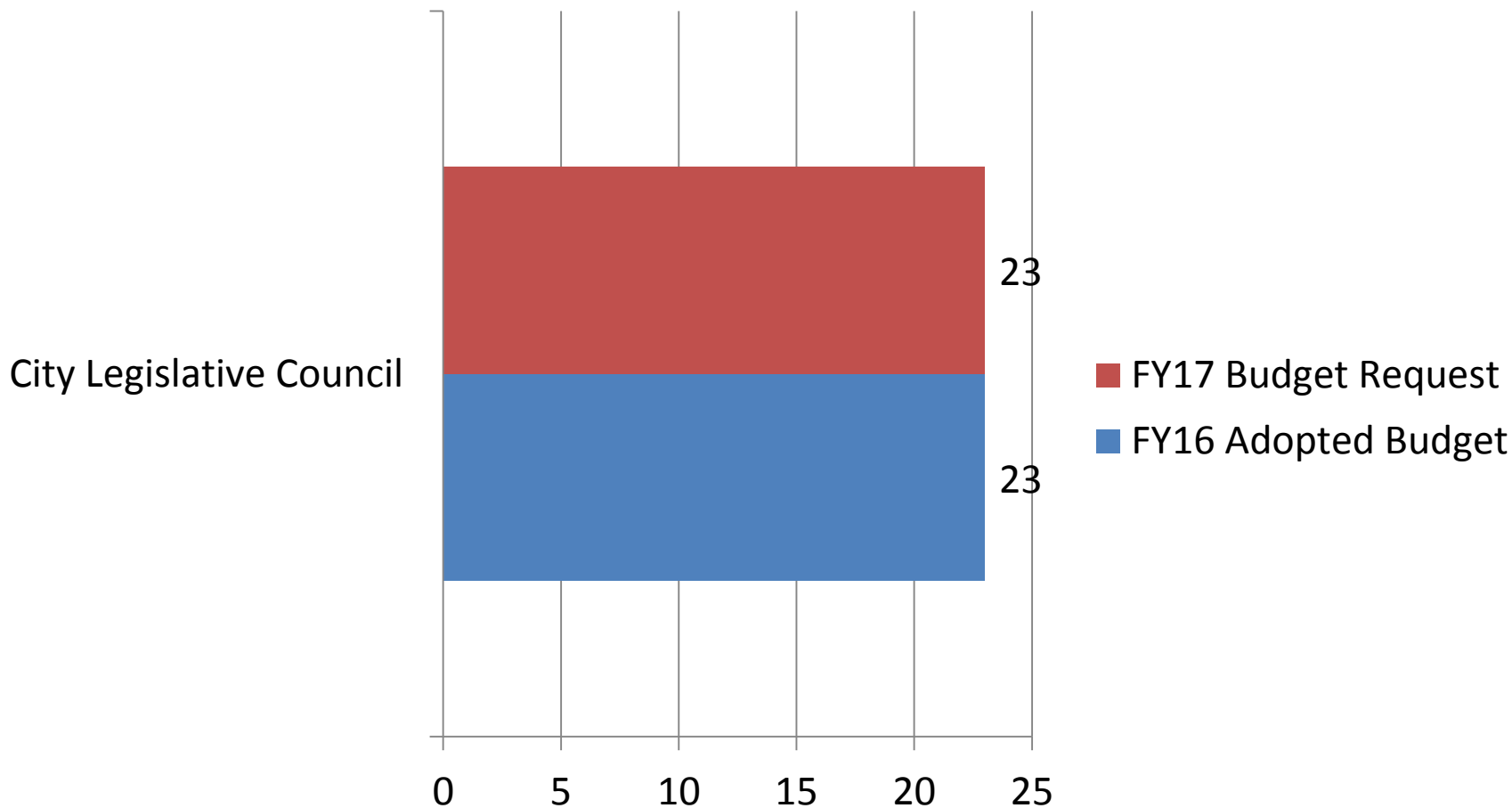
5-Year Expenditure Trend Report – Division Level (Contd.)

	FY13 Year Total Actual Final	FY14 Year Total Actual Final	FY15 Year Total Actual Final	FY16 Mar YTD Actual	FY16 Total Year Forecast	FY16 Year Total Budget Adopted	FY17 Year Total Request Stage 2
505 Materials & Supplies							
052204 City Computer Svc Equipment	11,500	78	1,491	9,003	13,283	5,000	5,000
052208 Data/Word Process Software	3,771	3,771	4,795	4,795	4,795	4,796	0
052210 City Telephone/Communications	5,422	4,863	4,838	4,147	5,000	5,000	5,000
052304 Supplies - Outside	2,564	1,467	976	1,047	1,685	2,000	2,000
052324 Outside Postage	68	231	0	0	0	0	0
052342 Materials and Supplies	9,312	3,929	5,069	3,450	4,387	5,000	5,000
052410 Outside Equipment Repair/Maintenance	125	0	266	0	0	300	300
052509 Legal Contingency	99,156	26,456	53,000	12,458	87,458	75,000	90,000
052510 Accounting/Auditing/Cons	0	0	0	0	0	50,000	35,000
052514 Outside Phone/Communications	550	282	0	0	0	345	345
052526 Seminars/Training/Education	4,960	1,499	0	632	3,715	10,000	10,000
052528 Misc Professional Services	577	501	686	3,544	8,950	5,000	5,000
052610 Travel Expense	18,798	16,764	8,418	2,735	3,735	25,000	15,000
052611 Unreported Travel	929	2,064	-929	0	0	0	0
052730 Mileage	726	238	653	663	960	500	1,000
052950 Misc Services and Charges	6,645	4,603	1,400	293	593	4,000	2,000
057454 Catering	8,381	7,459	292	342	3,342	3,500	1,000
Total 505 Materials & Supplies	173,482	74,204	80,954	43,109	137,903	195,441	176,645
Total Expenditures	1,501,810	1,425,894	1,500,707	968,691	1,503,964	1,537,391	1,595,975
Revenue:							
FSS220 220 Other - Misc	0	0	105	0	0	0	0
FSC475 475 Other Revenues	0	0	105	0	0	0	0
Total Revenues	0	0	105	0	0	0	0
Net Operations	(1,501,810)	(1,425,894)	(1,500,602)	(968,691)	(1,503,964)	(1,537,391)	(1,595,975)

Personnel Trend Information

Authorized Complement – Legislative Council

Division Level



Division Level– Materials and Supplies Expenditure

Line Item Description	Budgeted Amount	% of Total M&S Expenditures
Legal Contingency	90,000	50.95%
Accounting/Auditing/Cons	35,000	19.81%
Travel Expense	15,000	8.49%
Seminars/Training/Education	10,000	5.66%
City Computer Svc Equipment	5,000	2.83%
City Telephone/Communications	5,000	2.83%
Materials and Supplies	5,000	2.83%
Professional Services	5,000	2.83%
All other M&S line items	4,645	2.63%
Supplies - Outside	2,000	1.13%
Total	176,645	100%